



## BEST Award Application

Which BEST Award do you wish to apply for:

*(tick the award that is applicable. BEST Apprentice Awards are given directly to the apprentice. The BEST company Award goes straight to the company.)*

BEST Award (one-off)	<p>This is a one-off £1000 award given to apprentices.</p> <p>Once awarded the apprentice cannot apply for another BEST Award or Bursary. (They can apply for the BEST Progression Grant once their apprenticeship is completed.) There is no restriction for start date of apprenticeship course but it must cover the academic year 25/26.</p>	
BEST Undergraduate Bursary	<p>This is a 3 year bursary that gives the apprentice £1000 for each academic year.</p> <p>To qualify the employer (an Automate UK member) must be contributing or paying for the apprentice's education and their course must start in 2025.</p>	
BEST HNC/HND Bursary	<p>This is a bursary that gives the apprentice £1000 for each academic year (up to 3 years).</p> <p>To qualify the employer (an Automate UK member) must be contributing or paying for the apprentice's education and their course must start in 2025.</p>	
BEST Progression Award	<p>This is only applicable to apprentices who have completed their apprenticeship studies. It is a £500 award that must be used to buy tools or equipment that assist with their job role.</p> <p>Items will need to be approved by the BEST Trustees before purchase and a receipt of proof of purchase after. Please submit requested items upon approval of the award.</p>	
BEST Company Grant	<p>This grant of £2000 is for an Automate UK company who have also applied for a BEST Award for their very <b>first</b> apprentice.</p> <p>Must be applied alongside apprentice award and must be the company's first apprentice undertaken or after a considerable time period.</p>	

**If you have any questions on what award is best for you please contact, [charlie@automate-best.org](mailto:charlie@automate-best.org)**

### Employer Details

Company name	
Name of person making the nomination:	
Position in company:	



Contact details:	Landline:			
	Mobile:			
Email address:				
Do you pay apprenticeship levy?	YES		NO	
Is this the first apprentice employed by the company?	YES		NO	

**Apprentice Details**

Name:	
Email address	
DOB (minimum age is 16)	
Address:	
Rate of pay (at least minimum wage):	
Start date with company:	

Apprentice Job Title:	
How does their role contribute to the company?	

**Apprenticeship Training Provider Details**

Training provider name:	
Address:	
Course title:	



Award given upon completion:	
Start date:	
End date:	

I/we have read, understood and agree to abide by the rules of the Automate BEST Apprenticeship Award. Companies may apply for more than one apprentice, but will only receive one company payment.

	On behalf of the company	Apprentice
<b>Signed</b>		
<b>Print name</b>		
<b>Date</b>		

Upon completion of this form please send to [info@automate-best.org](mailto:info@automate-best.org)

**Timeline for BEST Awards:**

- Spring launch for 2025/26 Awards
- Award nominations close Friday 3<sup>rd</sup> October 2025
- Award notification, end of October 2025
- Awards to recipients November-early December 2025