

# **APPRENTICESHIP GRANT APPLICATION**

(England & Wales)

#### THIS AWARD COMPRISES TWO ELEMENTS:

- **1.** A grant to the apprentice of £1,000
- **2.** A grant to the company of £2,000

The employer's contribution shall constitute as the employment of the apprentice.

The company grant only applies if the company is non levy paying and this is your first apprentice.

You can apply for more than one apprentice grant with this application; however, only one company payment will be applied.

Please complete the information below and submit the form to PPMA BEST Educational Grants at ppmabest@ppma.co.uk



## EMPLOYER DETAILS

| Company name  |               |       |
|---|---------------|-------|
| Name of person dealing with the application           |               |       |
| Position in the company                               |               |       |
| Contact details: landline                             | mobile        |       |
| Email address   |               |       |
| Do you pay the apprenticeship levy?                   | Yes           | No No |
| Is this the first apprentice employed by the company? | Yes           | No No |
| APPRENTICE DETAILS                                    |               |       |
| Name  | Email Address |       |
| Address   |               |       |
| Job title   |               |       |
| Date of birth (minimum age is 16)                     |               |       |
| Rate of pay (at least the national minimum wage)      |               |       |
| Start date with company                               |               |       |
|   |               |       |

## APPRENTICE EDUCATION

Qualifications obtained (please use a separate sheet, if required)



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#### WHAT TYPE OF APPRRENTICESHIP

PPMA BEST funding is designed to encourage apprenticeships in Engineering Manufacture (craft and technician) category (see www.gov.uk/become-apprentice)

There are four levels:

- 1. Intermediate equivalent to five GCSE passes (A\*- C / 9 to 4) and level 2
- 2. Advanced equivalent to two A level passes and level 3
- 3. Higher Levels 4, 5, 6 & 7, or foundation degree

4. **Degree** – Levels 6 & 7, or bachelor's / master's degree

Please tell us which level of apprentice course to be undetaken

1. \_\_\_\_ 2. \_\_\_ 3. \_\_\_ 4. \_\_

#### APPRENTICESHIP CORUSE TRAINING PROVIDER DETAILS

| <b>-</b> · · | • •      |       |
|--------------|----------|-------|
| ם חוחוה דו   | provider | name  |
|              | provider | nonne |

Address
Course title
Start date
End date

I/we have read, understood and agree to abide by the rules of the PPMA BEST Apprenticeship Award. Companies may apply for more than one apprentice, but will only receive one company payment.

|            | On behalf of the company | By the apprentice |
|------------|--------------------------|-------------------|
| Signed     |                          |                   |
| Print name |                          |                   |
| Date       |                          |                   |