

Apprenticeship Grant Application

THIS AWARD COMPRISES TWO ELEMENTS:

1. A grant to the apprentice of £1,000
2. A grant to the company of £2,000

The employer's contribution shall constitute as the employment of the apprentice. The company grant only applies if the company is non levy paying and this is your first apprentice. You can apply for more than one apprentice grant with this application; however, only one company payment will be applied.

Please complete the information below and submit the form to Automate BEST at best@automate-uk.com

Employer Details

Company name				
Name of person making the nomination:				
Position in company:				
Contact details:	Landline:			
	Mobile:			
Email address:				
Do you pay apprenticeship levy?	YES		NO	
Is this the first apprentice employed by the company?	YES		NO	

Apprentice Details

Name:	
Job title:	
Email address	
DOB (minimum age is 16)	
Address:	
Rate of pay (at least minimum wage):	
Start date with company:	

Type of Apprenticeship

Intermediate Equivalent to 5 GCSE passes and level 2		Advance Equivalent to 2 A level passes and level 3		Higher Levels 4,5, 6, 7 or foundation degree		Degree Levels 6&7, or bachelor's/ master's degree	
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Apprentice Education

Qualifications obtained (please use separate sheet if required)

Apprenticeship Training Provider Details

Training provider name:	
Address:	
Course title:	
Start date:	
End date:	

I/we have read, understood and agree to abide by the rules of the Automate BEST Apprenticeship Award. Companies may apply for more than one apprentice, but will only receive one company payment.

	On behalf of the company	Apprentice
Signed		
Print name		
Date		